

Ref. No. :

Date:/...../.....

ALLOTMENT LETTER

Mrs. W/o Mr. & Mr. S/o Mr. Address-
.....

Sub: Allotment of Shops., Block No., Floor No. in Project “.....”.

Dear Sir/Madam,

We refer to your application dated for allotment of a commercial Shop in “.....” situated at
..... at.....

It gives us immense pleasure to inform you that you have been allotted Shops, Block No,
Floor No. with carpet area _____sq.mtr, the built-up area of Sq. Mtr. and the super built-up area
of..... Sq. Mtr.

The terms and conditions are laid down in the application Form. The total price of the Shops is Rs...../-
(Rupees only) including GST and Service Tax & payment will be according to
instalment/ payment plan to be annexed as annexure “....” Of the Shops Buy agreement. The terms and
conditions of the Shops Buyers agreement to be executed between allottee and the firm/ Company
... shall be final and binding between both the parties.

1. You are requested to sign the Shops Buyers agreement at the time allotment.
2. Allottee will have to pay security & other maintenance charges against maintenance at the time of
maintenance agreement with society.

We value our relationship and welcome you amongst our family.

Thanking you and assuring you the best of service at all times.

Yours Faithfully,

For M/s

(Authority Signatory)